



Town of Shelburne
Minutes of the Regular Council Meeting
July 7th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Therese Cruz

Staff Present

Chief Administrative Officer, Sarah Mattatall
Executive Coordinator, Jessie Dyer

Call to Order

Mayor Jacklin called the Council meeting to order at 6:00pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for July 7th, 2025, Council Meeting, with amendments.

E. Acker - Cruz

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on June 16th, 2025.

Cruz – D. Acker

MOTION CARRIED

Proclamations and Announcements: NONE

Delegations/Presentations:

- a) Chamber of Commerce- Trasia Sands, Executive Director for the Chamber of Commerce gave a presentation on the proposed re-opening of the Visitor Information Centre for the 2025 season.

Correspondence

Action:

- a) Letter- Milne Goulden re: New Parking Restrictions- Northwood Apartments

THAT Council direct staff to contact Milne Goulden to advise that the yellow no parking stripe was painted to indicate a no parking zone in front of a fire hydrant, in accordance with fire safety regulations and to ensure unobstructed emergency access.

E. Acker- Ringer

M25-082

MOTION CARRIED

- b) Letter- William "Bill" J. Murphy re: Cenotaph Gun Conditions

THAT Council direct staff to investigate the condition of the field artillery guns located at the King Street Cenotaph and provide a report outlining potential restoration options and associated costs.

AND THAT Council directs staff to remove the wheels for public safety.

E. Acker- D. Acker

M25-083

MOTION CARRIED

- c) Letter- Chris Weigelmann re: Grants to Organizations

THAT Council approve a grant in the amount of \$1,000 to the Shelburne County Chronic Illness Fund.

Cruz- Ringer

M25-084

MOTION CARRIED

- d) Email- Mark Doane re: Public Safety- Children and Traffic

THAT Council direct staff to contact the Traffic Authority to discuss traffic safety concerns related to pedestrians crossing John Street from Digby Street to access the splashpad, and to explore potential measures to improve safety at this location.

Ringer- E. Acker

M25-085

MOTION CARRIED

Information:

- a) Letter from Eugene Verdon re: Canadian Postmasters and Assistants Association (CPAA)
b) Letter of Support to Nova Scotia Department of Natural Resources
c) Email from the Attorney General and Minister of Justice: Correspondence

Council Items:

- a) Eastern Shelburne County Accessibility Advisory Committee Application Form

THAT Council appoints Michelle Vacon to the Eastern Shelburne County Accessibility Advisory Committee.

Cruz- D. Acker

M25-086

MOTION CARRIED

Committee Reports:

- a) Heritage Advisory Committee Minutes- April 3rd, 2025

Staff Reports

- a) Warehouse Flooding- Seaway Fabrications

THAT Council approve the refund of \$4,155.79 to Seaway Fabrications Limited for the damage done due to flooding.

E. Acker- D. Acker

M25-087

MOTION CARRIED

- b) Water Utility Capital Addition

THAT Council approve the addition of a 2025/26 Water Capital Project to replace and install new piping at the Water Treatment Plant at a cost up to \$30,000 to come from the Water Depreciation Reserve.

E. Acker- Cruz

M25-088

MOTION CARRIED

- c) Equity & Anti-Racism Plan- Administrative Report

THAT Council approve the extension of Michelle Vacon's contract for an additional two weeks to support the continued development of the tri-unit Equity & Anti-Racism Plan.

Cruz- Ringer

M25-089

MOTION CARRIED

- d) Prince Street Land Buy Back

THAT Council directs staff to extend the buy back agreement with the Shaw Group for PID 8014931 to December of 2026.

D. Acker- Ringer

M25-090

MOTION CARRIED

In- Camera Session:

- a) MGA 22 (2) (e) contract negotiations.
- b) MGA 22 (2) (f) legal advice for solicitor- client privilege

THAT Council go in-camera at 7:03pm for matters under MGA 22 (2) (e) contract negotiations and MGA 2(22) (f) legal advice for solicitor- client privilege.

E. Acker – D. Acker

MOTION CARRIED

Council came out of in-camera at 7:34pm. No motion coming out of in-camera

New Business:

Mayor Jacklin asked if there was any new business for Council to consider.

Deputy Mayor D. Acker

- Attended the Clean Energy Conversations: Open House Series at the Black Loyalist Heritage Centre on June 19th, 2025, alongside Mayor Jacklin.

Councillor E. Acker

- Introduced the SRHS Blue and Gold Booster Club- an initiative to support student-athletes and their families at SRHS. The club's objective is to reduce athletic fees.

Councillor Cruz:

- Attended a regional meeting with Mayors, Deputy Mayors, and Economic Development staff to explore a shared approach to re-establishing a Regional Enterprise Network (REN) in the South Shore.
- The Equity & Anti-Racism Public Survey deadline has been extended to July 14th, 2025
- Thanked Me to We Auction for their generous donation of \$1,000 to Kids Play Fair Fund

Mayor Jacklin:

- Attended the Shelburne Regional High School Graduation alongside Councillor Cruz. Together they presented the Town of Shelburne Bursary to Mary Nickerson.

There was no further new business.

Upcoming Meetings/Events

- a) Dock Street Days, July 18-20, 2025

- b) Car Show, Sunday, July 20th, 2025, 10am-2pm, Water Street
- c) Guild Hall Summer Art Series has begun. Please check the Town of Shelburne Facebook or Website for more information
- d) Next Council Meeting, July 21st, 2025, 6pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of July 7th, 2025, be adjourned at 7:50 pm.

E. Acker

Jessie Dyer
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO