



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
**September 15<sup>th</sup>, 2025**  
**APPROVED**

**Council Members Present**

Mayor Stanley Jacklin  
Deputy Mayor Donnie Acker  
Councillor Elizabeth Acker  
Councillor Sheldon Ringer  
Councillor Therese Cruz

**Staff Present**

Chief Administrative Officer, Sarah Mattatall  
By-Law Officer, Dana Nash  
Director of Planning & Development Services, Mike Kahn

**Call to Order**

Mayor Jacklin called the Council meeting to order at 6:01pm and thanked everyone for coming.

**Approval of the Agenda**

*THAT* Council approves the agenda for September 2<sup>nd</sup>, 2025, Council Meeting, with the amendment to move Item 7a to Item 6 on the agenda.

**E. Acker - Ringer**

**MOTION CARRIED**

**Approval of the Minutes**

*THAT* Council approves the minutes from the regular Town Council Meeting held on September 2<sup>nd</sup>, 2025.

**D. Acker - Cruz**

**MOTION CARRIED**

**Proclamations and Announcements:**

- a) Right to Know Week- September 22<sup>nd</sup> to September 28<sup>th</sup>, 2025
- b) National Day of Truth & Reconciliation- September 30<sup>th</sup>, 2025
- c) Mi'kmaq History Month- October
- d) Breast Cancer Awareness Month- October

**Delegations/Presentations: NONE**

**In- Camera Session:**

- a) MGA 22 (2) (g) legal advice eligible for solicitor-client privilege

*THAT Council go in-camera at 6:19pm for matters under MGA 22 (2) (g) legal advice for solicitor-client privilege*

**E. Acker – D. Acker**

**MOTION CARRIED**

Council came out of In-Camera at 7:21pm. No motion coming out of in-camera.

**Correspondence**

**Action:**

- a) Email- Shelburne Historical Society re: Cox Warehouse

*THAT* Council, in accordance with the restriction set out in Schedule B of the Quit Claim Deed dated May 6<sup>th</sup>, 1986, between the Town of Shelburne and the Shelburne Historical Society, hereby grants its consent to the Shelburne Historical Society to sell the property located at 10 Ann Street, Shelburne, known as the Cox Warehouse.

**E. Acker – Cruz**

**M25-106**

**MOTION CARRIED**

**Information:**

- a) Email- AMANS re: Proposed Changes to the NSFM By-Law
- b) Strong Mayors Powers

**Council Items:**

- a) Shelburne Arena Electronic Sign

**Committee Reports:**

- a) Heritage Advisory Committee

**Staff Reports**

- a) Dry Well and Water System

*THAT* Council directs staff to: include a letter regarding dry wells and the upcoming engagement event in the tax mailouts; and to review the Water Distribution policy, including exploring potential processes, grants, issues and approaches to the water main extensions.

**M25-107**

**E. Acker - Ringer**

**MOTION CARRIED**

b) Landfill Reclosure Project Update

**THAT** Council cancel the public tender for Phase 2 (capping) of the Landfill Reclamation Project due to budget limitations.

**AND THAT** Council direct staff to pursue additional funding opportunities to remedy the shortfall, with the objective of proceeding with capping in 2025/26

**M25-108**

**Cruz - D. Acker**

**MOTION CARRIED**

c) By-Law Officer Report- July

d) By-Law Officer Report- August

e) SVFD Report- August

The above reports are for information only.

**New Business:**

Mayor Jacklin asked if there was any new business for Council to consider.

**Councillor E. Acker**

- Attended Shelburne & Area Community Development Society (CED) meeting on September 8th
  - Spoke on 21 North Street in Lockeport and Cox Building in Shelburne
  - 3 board positions open; anyone in Eastern Shelburne County may apply (contact Councillor Acker)
  - Society will be applying for funding for an Executive Coordinator
- Shelburne County Housing waitlist:
  - 32 families
  - 32 seniors
  - 11 single adults under 58 years old
- Region 6 meeting held September 12th
  - Year-end financials reviewed and approved

- Majority of discussion focused on EPR and Circular Materials, who have received the provincial contract
- Third week of October is Garbage Reduction Week, with emphasis on textiles

Deputy Mayor D. Acker:

- Resident concerns raised regarding the increased presence of coyotes
- Attended Arena Meeting
  - Significant funds raised at arena canteen during the exhibition
- Concern from a Resident regarding request for a 4-way stop at the intersection of George and Harriett Street

Councillor Cruz

- Attended Echoes of Hope Fundraising Event on September 13<sup>th</sup> at River Hills Golf & Country Club
  - Fundraising goal was surpassed

There was no further new business.

**Upcoming Meetings/Events**

- a) Fall Town Wide Yard Sale, October 4<sup>th</sup>, 2025, 8-2pm, Rain or Shine!
- b) Empty Bowls Fundraiser, October 4<sup>th</sup>, 2025, 11am-2pm, Shelburne Guild Hall
- c) Next Town Council Meeting, October 6<sup>th</sup>, 2025, 6pm, Council Chambers, 63 King Street

**Adjournment**

***THAT*** the Regular Town Council Meeting of September 15<sup>th</sup>, 2025, be adjourned at 8:13 pm.

***E. Acker***

**Jessie Dyer  
Recording Secretary**

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**Stanley Jacklin, Mayor**

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**Sarah Mattatall, CAO**