



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
**February 17<sup>th</sup>, 2026**  
**APPROVED**

**Council Members Present**

Mayor Stanley Jacklin  
Deputy Mayor Elizabeth Acker  
Councillor Donnie Acker  
Councillor Therese Cruz  
Councillor Sheldon Ringer

**Staff Present**

Chief Administrative Officer, Sarah Mattatall  
Executive Coordinator, Jessie Dyer

**Call to Order**

Mayor Jacklin called the Council meeting to order at 6:00pm and thanked everyone for coming.

**Approval of the Agenda**

**THAT** Council approves the agenda for February 17<sup>th</sup>, 2026, Council Meeting.

**E. Acker - Cruz**

**MOTION CARRIED**

**Approval of the Minutes**

**THAT** Council approves the minutes from the regular Town Council Meeting held on February 2<sup>nd</sup>, 2026

**D. Acker – Ringer**

**MOTION CARRIED**

**Proclamations and Announcements: NONE**

**Delegations/Presentations: NONE**

**Correspondence**

**Action:**

- a) Shelburne Area Chamber of Commerce re: 2026 VIC Operations and Funding Partnership

**THAT** Council direct staff to contact the Canada Summer Jobs program to seek clarification respecting the acceptability of volunteer supervision support in the event funding is approved, and to report back to Council outlining any applicable requirements, conditions, or compliance considerations.

**E. Acker – D. Acker**

**M26-010**

**MOTION CARRIED**

**Information: NONE**

**Council Items: NONE**

**Committee Reports:**

a) Audit Committee Minutes- September 2<sup>nd</sup>,2026

**Staff Reports**

a) Equity & Anti-Racism Advisory Committee Terms of Reference

**THAT** Council approve the Eastern Shelburne County Equity & Anti-Racism Advisory Committee Terms of Reference.

**E. Acker – Cruz**

**M26-011**

**MOTION CARRIED**

b) List Station Upgrades- TOS2025-012

**THAT** Council awards the Tender for Lift Station Upgrades TOS2025-012 to Mid-Valley Construction for \$898,000 plus HST, as the sole bidder.

**Cruz – Ringer**

**M26-012**

**MOTION CARRIED**

c) Building Inspector's Report- January 2026

The above report is for information only.

d) SVFD Report- January 2026

The above report is for information only.

**In- Camera Session:**

a) MGA 22 (2) (e) contract negotiations

b) MGA 22 (2) (e) contract negotiations

**THAT** Council go in-camera at 6:33pm for matters under MGA 22 (2) (e) contract negotiations and MGA 22 (2) (e) contract negotiations

**E. Acker – D. Acker**

**MOTION CARRIED**

Council came out of in-camera at 7:08pm.

Motions coming out of in-camera:

- a. **THAT** Council authorize the CAO to execute the Canada Post Lease Extension and Commission Agreement for a five (5) year term, commencing April 1, 2027, and ending March 31, 2032, on behalf of the Town.

**Cruz- Ringer**

**M26-013**

**MOTION CARRIED**

- b. **THAT** Council direct staff to invite Marcia d'Eon, Director of Operations, to the next Regular Council Meeting to give clarity and understanding of the new service model, and the costs that are associated with site preparation and safety at the C&D Site.

**E. Acker – D. Acker**

**M26-014**

**MOTION CARRIED**

**New Business:**

Mayor Jacklin asked if there was any new business for Council to consider.

**Deputy Mayor E. Acker**

Deputy Mayor E. Acker reminded residents of the upcoming data survey through Engage Nova Scotia, titled the *NS Quality of Life Initiative*. She advised that the survey will address topics including but not limited to community vitality, population health, education, and the environment. The survey is scheduled to launch on February 23, 2026. Additional information will be shared as it becomes available and will be posted on the Town's website and Facebook page.

**Councillor D. Acker**

Councillor D. Acker attended the Chamber of Commerce Meeting, RCMP Advisory Meeting and the Shelburne County Arena Board Meeting.

**Councillor Cruz**

Councillor Cruz reminded residents of the Upcoming Amalgamation Steering Committee

Meeting on March 4<sup>th</sup>, 2026 from 5-7pm at the Municipality of the District of Shelburne building.

There was no further new business.

**Upcoming Meetings/Events**

a) Next Town Council Meeting, Monday March 2<sup>nd</sup>, 6pm, Council Chambers, 63 King Street

**Adjournment**

***THAT*** the Regular Town Council Meeting of February 17<sup>th</sup>, 2026, be adjourned at 7:15pm.

**D. Acker**

**Jessie Dyer  
Recording Secretary**

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**Stanley Jacklin, Mayor**

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**Sarah Mattatall, CAO**