



Town of Shelburne
Minutes of the Regular Council Meeting
March 16th, 2026
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Elizabeth Acker
Councillor Donnie Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

Staff Present

Chief Administrative Officer, Sarah Mattatall

Call to Order

Mayor Jacklin called the Council meeting to order at 6:00pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for March 16th, 2026, Council Meeting.

Cruz - Ringer

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on March 2nd, 2026

E. Acker – D. Acker

MOTION CARRIED

Proclamations and Announcements:

- a) Epilepsy Awareness Day- March 26th, 2026
- b) Town of Shelburne Birthday- April 4th, 1907
- c) Autism Acceptance Month- April

Delegations/Presentations:

- a) **Sou'West Nova Transit-** Kevin Curry, Executive Director of Sou'West Nova Transit, provided a presentation to Council outlining the organization's strategic roadmap, year-

to-date progress, and funding requests for the 2026–2027 fiscal year. The funding requests were deferred to budget deliberations.

Correspondence

Action:

- a) Letter- SVFD Ladies Auxiliary re: Table Replacement

THAT Council defer the SVFD Ladies Auxiliary’s request for new tables at the Community Centre to budget deliberations.

E. Acker - Cruz

M26-021

MOTION CARRIED

Information:

- a) Letter- Chamber of Commerce re: Visitor Information Centre Communication and Governance Process

Council Items:

- a) Notice of Motion- Committee Appointment- Equity & Anti-Racism Committee

THAT Council appoints Councillor Therese Cruz to the Equity & Anti-Racism Advisory Committee.

E. Acker – D. Acker

M26-022

MOTION CARRIED

Committee Reports: NONE

Staff Reports

- a) General, Water and SMT (Port) Write-Offs 2025/26

THAT Council approves the write-offs contained in this staff report.

Ringer – E. Acker

M26-023

MOTION CARRIED

- b) Cox Warehouse Sale

THAT Council authorizes the sale of the Cox Warehouse, PID 80150881, to Dirk Arnold and Robert Redding, as requested by the Shelburne Historical Society.

E. Acker - Ringer

M26-024

MOTION CARRIED

c) Visitor Information Centre

THAT Council direct staff to enter into discussions with the Shelburne Museum regarding the potential delivery of Visitor Information Centre services through the museum facility.

AND THAT staff approach the Municipality of the District of Shelburne to confirm whether they would be willing to continue their annual financial contribution toward visitor information services.

AND THAT staff report back to Council with further details and potential next steps.

Cruz – D. Acker

M26-025

MOTION CARRIED

d) Facilities Cleaning Tender Results- TOS2026-002

THAT Council award Tender No. TOS2026-002 for municipal facilities cleaning services, as outlined in the staff report dated March 16, 2026, as follows:

- Community Centre: Salty Swabbers in the amount of \$43,200 + HST
- Guild Hall Washrooms: Salty Swabbers in the amount of \$8,100 + HST
- Graham’s Park Washrooms: Salty Swabbers in the amount of \$8,100 + HST; and
- Shelburne Public Library: Inside Out Cleaning Services in the amount of \$16,199.40 + HST

For a total annual contract value of \$75,599.40 + HST

E. Acker – Cruz

M26-026

MOTION CARRIED (*Nay: Councillor D. Acker*)

e) Replacement of Wastewater Department Truck

THAT Council approve advancing the Wastewater Department vehicle replacement from the 2027/2028 Capital Budget to the 2026/2027 fiscal year.

AND THAT Council approves the purchase of a replacement vehicle for the Wastewater Department in an amount no to exceed \$40,000, plus applicable taxes, to be funded from the Capital Budget.

AND THAT staff be authorized to dispose of the existing 2010 Chevrolet Silverado and 1999 Dodge Ram.

Ringer – E. Acker

M26-027

MOTION CARRIED

f) SVFD Report- February

For Information Only

In- Camera Session: NONE

New Business:

Mayor Jacklin asked if there was any new business for Council to consider.

Deputy Mayor E. Acker

Deputy Mayor E. Acker provided the following updates on the Roseway Manor Rebuild Project:

- Roseway Manor Rebuild, originally announced in 2023 with an expected opening of 2027
- Noted that construction has not yet begun on Roseway Manor or any of the other 14 long-term care projects announced provincially
- Highlighted that \$1.8 billion in provincial funding had been allocated, but work has not started on these projects
- Expressed concern regarding delays impacting municipal planning, including prior infrastructure investments made in anticipation of the rebuild
- Noted that expected economic benefits and tax revenue timelines (by 2028) are now uncertain
- Advised that MLA Nolan Young confirmed Roseway Manor as a top priority for Shelburne County and emphasized its economic importance to the region

Other Updates:

- Attended a Western Regional Library Board meeting
 - Indicated that provincial funding remains at 2019 levels
 - Will attend a full board meeting next week and report back to Council
- Participated in a Region 6 Solid Waste Management meeting (via Zoom) with the CAO and Mayor
 - Noted increasing waste management costs due to rising volumes and environmental requirements
 - Identified limited options to reduce costs under current regulations
 - Encouraged residents to visit the Region 6 website for more information on waste management and environmental initiatives

Councillor Ringer

Councillor Ringer reported on the Heritage Advisory Committee meeting and noted that the museum complex is facing significant provincial budget cuts of approximately two-thirds. There was no further new business.

Upcoming Meetings/Events

- a) Office Closures, Good Friday, Friday, April 3rd, and Easter Monday, Monday, April 6th
- b) Shelburne Events Committee, Easter Egg Hunt, Friday, April 3rd, 1-3pm, Islands Park
- c) Next Town Council Meeting, Tuesday April 7th, 6pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of March 16th, 2026, be adjourned at 7:07pm.

D. Acker

Jessie Dyer
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO