



Town of Shelburne
Minutes of the Regular Council Meeting
April 7th, 2026
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Elizabeth Acker
Councillor Donnie Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

Staff Present

Chief Administrative Officer, Sarah Mattatall
Executive Coordinator, Jessie Dyer
Manager of Finance (In Training), Jennifer Perry

Call to Order

Mayor Jacklin called the Council meeting to order at 6:01pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for the April 7th, 2026, Council Meeting, as amended, by removing the existing Item 7-B (REMO By-law) and replacing it with the revised and correct REMO By-law document.

E. Acker - Cruz

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the Regular Town Council Meeting held on March 16th, 2026, and the Special Town Council Meeting held on March 25th, 2026.

D. Acker - Ringer

MOTION CARRIED

Proclamations and Announcements: NONE

Delegations/Presentations:

Marcia d'Eon, Director of Operations, Municipality of Shelburne re: C&D Site- Marcia d'Eon

provided a presentation to Council regarding the new service model for the C&D site, along with associated financial information. Ms. d'Eon also advised that a site visit will be arranged for Council once the new bins are in place.

Correspondence

Action: NONE

Information:

- a) Letter- Nolan Young, Minister of Labour Skills & Immigration re: NSCC Shelburne Campus
- b) Email- Clarence Butler re: Ross Thompson House
- c) Letter to Minister Thompson & Minister MacDonald re: Roseway Manor Project- Urgent Financial Impacts on the Town of Shelburne

Council Items:

- a) Joint Services Board Exploration Committee- Terms of Reference

THAT Council approves the Terms of Reference for the Joint Services Board Exploration Committee as presented

E. Acker – Cruz

M26-034

MOTION CARRIED

- b) REMO Bylaw

THAT Council rescind the motion adopted on December 1, 2025, approving the REMO Bylaw, in order to allow for consideration of a revised and corrected version of the Bylaw.

AND THAT Council give First Reading to the revised REMO Bylaw, as presented, and direct staff to proceed with the required public notice and process for Second Reading.

Cruz – D. Acker

M26-035

MOTION CARRIED

Committee Reports:

- a) Shelburne Audit Committee Minutes- January 19th, 2026
- b) Heritage Advisory Committee Minutes- January 15th, 2026
- c) Western Counties Regional Libraries Minutes- December 11th, 2025

Staff Reports

- a) Re-purchase of Prince Street Lands

THAT Council authorizes the repurchase of 8014931 for \$75,750, less the costs to transfer, as per the buy back agreement dated the 19th of September 2022.

Ringer – E. Acker
M26-036
MOTION CARRIED

b) Municipal Heritage Designation- Old Kirk Burial Grounds

THAT Council directs staff to prepare to register the Old Kirk Burial Ground (PID 82579095) as a Municipal Heritage Property under the Heritage Property Act.

Cruz – E. Acker
M26-037
MOTION CARRIED

c) VIC Operations

THAT Council approves the transition of the Visitor Information Centre (VIC) operations to the Shelburne Museum as the primary service delivery location.

AND THAT Council authorize staff to work with the museum to relocate appropriate VIC materials to support operations.

AND THAT Council approve the installation of directional signage identifying the museum as the Visitor Information Centre.

AND THAT Council approve up to two (2) dedicated seasonal parking stalls near the museum to support VIC Operations.

E. Acker – D. Acker
M26-038
MOTION CARRIED

After discussion of Item 9(c), Councillor Donnie Acker left the meeting at 7:22 pm

d) Landfill Phase 2 (Funding)

THAT Council direct staff to continue advocacy efforts with MP Jessica Fancy and relevant federal officials to secure funding for Phase 2 of the Morvan Road Landfill Decommissioning Project.

AND THAT Council direct staff to prepare and submit formal correspondence to the Prime Minister of Canada requesting federal financial support to address the funding gap and enable the completion of Phase 2 of the project.

Cruz - Ringer
M26-039
MOTION CARRIED

e) 2025-26 Tax Sale Results

For Information Only

f) Bylaw Officer Report- January 2026

For Information Only

g) Bylaw Officer Report- February 2026

For Information Only

In- Camera Session:

MGA 22 (2) (g) legal advice eligible for solicitor-client privilege

THAT Council go in-camera at 7:38pm for matters under MGA 22 (2) (g) legal advice eligible for solicitor-client privilege

E. Acker - Ringer

MOTION CARRIED

Council came out of in-camera at 7:57pm. No motion coming out of in-camera.

New Business:

Mayor Jacklin asked if there was any new business for Council to consider.

Deputy Mayor E. Acker

Deputy Mayor E. Acker provided the following updates:

Leadership Meeting (March 18th)

- Noted ongoing regional concerns regarding lack of progress on key provincial priorities, including the Roseway Manor Rebuild project.
- Highlighted concerns with continued delays and the impacts on municipal planning and anticipated economic benefits.
- Advised that concerns regarding dog bylaws were discussed, with agreement to write to the province encouraging the creation of a Provincial Dangerous Dog Registry to support consistency and public safety.
- Advised that MLA Nolan Young confirmed Roseway Manor as a top priority for Shelburne County and emphasized its economic importance to the region

Western Counties Regional Library Meeting (March 19th)

- Noted no additional provincial funding has been provided, including the removal of prior

bridging fund

- Advised the upcoming year is expected to be financially challenging, with increased pressures anticipated in future years
- Noted the Library has requested information on maintenance costs, including contributions related to the McKay Memorial Library, as provincial capital support is no longer available
- Noted the meeting was productive and identified several areas for continued collaboration in the coming weeks

Other Updates:

- Attended the 20th anniversary of the Black Loyalist Heritage Centre Arson (March 31st)
 - o Highlighted the powerful speakers and reflections shared during the event and noted the importance of moving forward in a positive way.

Councillor Ringer

Councillor Ringer advised that the new ultrasound machine has been installed at Roseway Hospital and is currently operating 1–2 days per week. He thanked the community for their continued support and fundraising efforts, noting significant contributions from the NU2U Ladies Auxiliary (\$100,000), Yarmouth Hospital Foundation (\$30,000), and the Mersey family of Mersey Fisheries (\$50,000).

Upcoming Meetings/Events

- a) Autism Flag Raising, April 9th, 2026, 4:30pm, Park at Corner of King & Water Streets
- b) Town Wide Clean Up, Friday April 17th, 2026, 1-3pm, Town of Shelburne
- c) Next Town Council Meeting, Monday April 20th, 6pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of April 7th, 2026, be adjourned at 8:05pm.

Cruz

Jessie Dyer
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO