

**Town of Shelburne
2021-22 OPERATING BUDGET**

REVENUE

GENERAL OPERATING REVENUES

TAXES

ASSESSABLE PROPERTY

RESIDENTIAL	\$1,561,585
COMMERCIAL	\$713,745
RESOURCE	\$25,019
FOREST PROP TAX(LESS 50,000AC)	<u>\$23</u>
	\$2,300,372

BUSINESS PROPERTY

BELL ALIANT	<u>\$12,350</u>
	\$12,350

OTHER TAXES

DEED TRANSFER TAX	<u>\$65,000</u>
	\$65,000

GRANTS IN LIEU OF TAXES

GRANTS IN LIEU - FEDERAL	<u>\$8,642</u>
	\$8,642

PROVINCIAL GOVERNMENT

GRANTS IN LIEU - PROVINCIAL	\$5,350
FIRE PROTECTION	<u>\$439</u>
	\$5,789

SALE OF SERVICES

PROTECTIVE SERVICES

FIRE PROTECTION - MDS	\$80,690
GIS SERVICES - MDS & TOL	<u>\$0</u>
	\$80,690

ENVIRONMENTAL HEALTH SERVICES

WASTEWATER CHARGE	\$335,798
SOLID WASTE CHARGE	\$263,170
WASTEWATER CONNECTIONS	<u>\$2,500</u>
	\$601,468

OTHER REVENUE FROM OWN SOURCES

LICENSES & PERMITS

VENDOR PERMITS	\$200
DOG LICENSES	\$0
ZONING/COMFORT LETTERS	\$250
DEVELOPMENT PERMITS	<u>\$200</u>
	\$650

FINES

TRAFFIC VIOLATIONS-COURT FINES	\$13,000
TRAFFIC VIOLATION -PARKING	<u>\$0</u>
	\$13,000

RENTALS

PROPERTIES	\$130
13 GEORGE ST	\$7,901
GOC BUILDING	\$145,410
KING STREET CENTRE	\$12,600
GUILD HALL	<u>\$1,500</u>
	\$167,541

FIRE STN./COMM CTR. (RENTAL)

AUDITORIUM	<u>\$1,000</u>
	\$1,000

RETURN ON INVESTMENT

BANK INTEREST ON CURRENT ACCT	<u>\$3,500</u>
	\$3,500

PENALTIES & INTEREST ON TAXES

INTEREST	<u>\$34,000</u>
	\$34,000

MISCELLANEOUS

OTHER REVENUE	<u>\$82,500</u>
	\$82,500

UNCONDITIONAL TRANS FR GOVTS

PROVINCIAL GOVERNMENT

CAPACITY GRANT	\$359,645
HST OFFSET	\$15,000
PROV FUEL TAX REFUND	<u>\$1,600</u>
	\$376,245

**Town of Shelburne
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COND. TRANS. FR. FED & PROV GT	
FEDERAL GOVERNMENT	
JOB GRANTS	\$15,939
COVID 19-WAGE SUBSIDY	\$0
COVID SAFE RESTART GRANT	\$14,270
FCM (MAMP)	<u>\$0</u>
	\$30,209
 PROVINCIAL GOVERNMENT	
EMO (CIVIC ADDRESSING)	\$1,000
PCAP-CCTV PROJECT	\$0
CONNECT 2 FUNDING	\$0
FRIP(STORM SURGE STUDY)	\$0
MPAL (SCHOOL CO-ORD)	\$0
BEAUTIFICATION & STSCAPING PROG	\$0
COMMUNITY GARDEN	<u>\$0</u>
	\$1,000
 COMMUNITY & ECONOMIC DEV	
COMMUNITY USE OF SCHOOLS	
COMMUNITY DEV GRNT-SCHL CO-ORD	\$0
PROGRAM REV-FEES.RENTALS	<u>\$0</u>
	\$0
 COND. TRNSFRS-OTH LOCAL GOVTS	
MDS -FUNDING	\$13,410
TOL - MPAL,TOURISM & EVENTS	<u>\$300</u>
	\$13,710
 OTHER TRANSFERS	
TRANS FROM OTHER FUNDS (OWN RES	<u>\$45,000</u>
	\$45,000
	\$3,842,666

EXPENSES

GENERAL OPERATING EXPENSES	
GENERAL GOVERNMENT SERVICES	
LEGISLATIVE	
MAYOR	
STIPEND	\$22,511
CPP/MEDICAL	\$0
TRAVEL & EXPENSES	<u>\$1,500</u>
	\$24,011
 COUNCIL	
STIPEND	\$56,277
CPP/MEDICAL	\$5,992
TRAVEL & EXPENSES	<u>\$1,000</u>
	\$63,269
 COMMITTEE EXPENSE	
COUNCIL MEETINGS EXPENSE	\$250
OTHER COMMITTEE EXPENSE	<u>\$1,000</u>
	\$1,250
 OTHER LEGISLATIVE	
ELECTIONS,PLEBISCITES	\$0
NSFM DUES	<u>\$2,293</u>
	\$2,293
 ADMINISTRATION & FINANCE	
CAO	
CAO	\$84,659
INTERIM CAO	\$0
CAO EXPENSES	\$4,000
EXECUTIVE CO-ORD	<u>\$38,593</u>
	\$127,252
 ADMINISTRATION	
HR MNGR/ADMIN	\$55,264
OFFICE STAFF - CASUAL	\$0
CSR/ADMIN	\$23,881
RECORDS MANAGEMENT/AM	<u>\$0</u>
	\$79,145

**Town of Shelburne
2021-22 OPERATING BUDGET**

FINANCE	
FINANCE MANAGER	\$59,261
FINANCE OFFICER/ACCTS PAYABLE	<u>\$40,185</u>
	\$99,446
BENEFITS	
EMPLOYER EI, CPP	\$20,033
EMPLOYER TOWN PENSION	\$23,589
EMPLOYER HEALTH PLAN	\$12,683
WORKERS COMPENSATION	\$5,555
SICK LEAVE EXPENSE	\$2,000
VACATION PAY EXPENSE	<u>\$2,000</u>
	\$65,860
TRAINING	
STAFF EXPENSES	\$500
STAFF TRAINING	<u>\$2,500</u>
	\$3,000
TOWN HALL EXPENSE	
MAINTENANCE & REPAIRS	\$2,500
LIGHT & FUEL	\$12,500
WATER & INSURANCE	\$4,795
JANITORIAL WAGES	\$6,800
MISCELLANEOUS SUPPLIES	<u>\$600</u>
	\$27,195
GENERAL GOV'T SERVICES	
ASSESSMENT CST RECOVERY	\$26,730
GRANTS TO ORGANIZATIONS	<u>\$36,677</u>
	\$63,407
ADMINISTRATION EXPENSE	
LEGAL SERVICES	\$20,000
AUDIT SERVICES	\$26,000
IT-SOFTWARE LICENSES/SUPPORT/SECURITY	\$19,300
OFFICE SUPPLIES	\$9,500
TELEPHONE/INTERNET	\$8,901
ADVERTISING	\$6,000
OFFICE EQUIPMENT	<u>\$7,500</u>
	\$97,201
OTHER ADMINISTRATION EXPENSE	
PUBLIC LIABILITY INSURANCE	\$55,800
OTHER GENERAL ADMIN SERVICES	\$8,500
ASSET MANAGEMENT INITIATIVES	\$0
ACCESSABILITY PLANNING	<u>\$1,000</u>
	\$65,300
DEBT CHARGES	
INTEREST ON LTD	
DEBENTURE INTEREST	\$3,293
TERM LOAN INTEREST(O/D)	\$0
OTH DEBT CHRGS-BNK S/C,ETC	<u>\$9,000</u>
	\$12,293
PROTECTIVE SERVICES	
POLICE PROTECTION	
CRIME INV, PREV & PROT SVS RCMP	\$558,149
DEPT. OF JUSTICE (RCMP SERV.)	\$121,700
DETACHMENT ASSISTANT	\$17,460
EMPLOYER(EI/ CPP)	\$1,245
EMPLOYER(PENSION)	\$0
EMPLOYER(MEDICAL)	\$1,260
WORKERS COMPENSATION	<u>\$325</u>
	\$700,139
OTHER PROTECTIVE SERVICES	
EMERGENCY MEASURES	\$6,245
ANIMAL & PEST CONTROL	<u>\$5,000</u>
	\$11,245
BY-LAW ENFORCEMENT	
OTHER-BY-LAW ENFORCEMENT OFFIC	\$0
EMPLR (EI/ CPP)	\$0
EMPLR(PENSION)	\$0
EMPLR(MEDICAL)	\$0
EMPLR (W/C)	\$0
OTHER-BY LAW OFFICER EXP	\$0
SHARED SERVICES - BY LAW	<u>\$5,000</u>
	\$5,000

**Town of Shelburne
2021-22 OPERATING BUDGET**

FIRE PROTECTION	
ADM - WORKER'S COMPENSATION	\$4,000
FIRE (VOL FORCE ALLOWANCE)	\$5,450
OCCUPATIONAL HEALTH & SAFETY	\$2,000
SVFD-BUNKER GEAR,SBCA, ETC	\$25,000
FIRE ALARM SYSTEMS-DISPATCH	\$2,500
WATER SUPPLY AND HYDRANTS	\$82,534
WATER SUPP & HYDTS-FIRE WELLS	\$500
TRAINING	\$2,000
OTHER - SUPPLIES,MEALS,ETC	\$300
FIRE STATION AND BUILDINGS	\$27,000
FIRE STN- WATER, INS	\$10,125
MAINTENANCE OF EQUIPMENT	\$7,500
MAINTENANCE OF TRUCKS	\$25,000
MTC/INS OF BOATS	\$1,500
MTC/INS OF ATV	\$1,000
MTC/INS OF LAFRANCE	\$750
COMMUNICATION EQUIP-TRK RADIO	\$6,000
TRUCK & EQUIPMENT INSURANCE	<u>\$13,900</u>
	\$217,059
SHARED SERVICES	
FIRE INSPECTION	\$11,875
BLDG INSP-SHARED SERVICES	<u>\$7,231</u>
	\$19,106
DEBT CHARGES	
OTH DEBT CHRGS-LATE FEES,ETC	\$0
DEBENTURE INTEREST	<u>\$2,938</u>
	\$2,938
PUBLIC WORKS	
OPERATIONS	
WAGES & BENEFITS	
WORKER'S COMPENSATION	\$3,650
EMPLOYER(EI/CPP)	\$14,230
EMPLOYER(PENSION)	\$9,248
EMPLOYER(MEDICAL)	\$10,073
OPERATIONS MNGR-WAGES	\$0
LABOUR	\$157,073
TRAINING	<u>\$2,000</u>
	\$196,274
OTHER	
SURVEYING	\$9,000
MEMBERSHIPS	\$500
CELL PHONES - PUBLIC WORKS	\$1,737
OTHER-OFF.SUPP,PSTG,ADS,ETC	<u>\$500</u>
	\$11,737
GENERAL EQUIPMENT	
FUELS	\$13,500
INSURANCE-TRUCKS,LDR,ETC	\$6,600
COMMERCIAL CARRIER FEE	\$66
SUPPLIES, SMALL TOOLS	<u>\$6,000</u>
	\$26,166
EQUIPMENT MTC	
MAINTENANCE OF LOADER	\$5,000
MAINTENANCE OF BACKHOE	\$2,500
MTC- '15 KIOTI TRACTOR	\$650
MTCE 3 TON-2011	\$5,000
'99 5 TON WHITE TRUCK	\$4,000
2011 1/2 TON TRUCK (BLUE)	\$1,000
MTC-1 TN TRK-DODGE'09	\$2,500
MTC 1/2 TN'09 FORD SILVER	\$1,000
MTC 1/2 TN'03 CHV/BRGNDY	\$500
MTC OF '04 SKIDSTEER	\$1,500
MAINTENANCE OF SMALL EQUIP	\$1,600
MTCE SNW REMVL EQUIP	<u>\$10,000</u>
	\$35,250
BUILDINGS	
P/W BUILDING & YARD	\$13,550
P/W BLDG - WATER/INSURANCE	\$2,400
SALT & SAND STORAGE BUILDING	<u>\$3,000</u>
	\$18,950

**Town of Shelburne
2021-22 OPERATING BUDGET**

ROADS AND STREETS	
TREE MTC	\$10,000
TREE REMOVAL RESERVE	\$0
DRAINAGE DITCHES	\$0
SNOW & ICE REMOVAL-inc LABOUR	\$24,000
STORM SEWERS(inc LBR)	\$3,400
STORM WATER MANGMNT(CULVERTS)	\$2,500
COLD PATCH	\$5,000
SALT/SAND	\$23,000
GRAVEL	\$1,500
STREET LIGHTING	<u>\$20,000</u>
	\$89,400
OTHER ROADS & STREETS	
ROAD ALLOWANCES-PATCHING	\$8,000
GRADING STREETS & RDS	\$1,000
STREET SIGNS	\$1,700
TRAFFIC LANE MARKING	\$12,000
OTHER - ROADS & STREETS	\$3,500
DOCK STREET FLOWERS	<u>\$1,350</u>
	\$27,550
PARKS & FACILITIES	
CEMETERIES	\$0
RECREATION COMPLEX	\$3,500
COMPLEX LIGHTS	\$0
GEORGE/PARR STREET PLAYGROUND	\$1,000
GENERAL PARK EXPENSE	\$5,000
GRAHAM'S SPLASH PARK	\$22,350
TRAILS	\$500
DOCK STREET WHARF	\$0
WATERFRONT PARKS	\$0
BIKE RACKS & BENCHES	<u>\$0</u>
	\$32,350
DEBT CHARGES	
OTH DEBT CHRGS-LATE FEES	\$0
DEBENTURE INTEREST	<u>\$7,017</u>
	\$7,017
WASTEWATER	
WAGES & BENEFITS	
ADMINISTRATION (W/C)	\$800
WASTEWATER PLANT OPERATOR	\$51,400
ODRC-OVERALL DIRECT RESPONSIBLE CH	\$5,200
WASTEWATER PLNT OPER-EXPENSES	\$1,077
PROF DEV(COURSES)	\$1,000
EMPLOYER(EI/CPP)	\$2,905
EMPLOYER(PENSION)	\$3,470
EMPLOYER(MEDICAL)	<u>\$3,305</u>
	\$69,157
OTHER WASTEWATER	
OFF SUPP, PSTG, ETC	\$250
	<u>\$250</u>
VEHICLE EXPENSE	
TRUCK & TRLR EXPENSE	\$3,500
TRUCK & TRLR INS	<u>\$700</u>
	\$4,200
LIFT STATIONS	
WASTEWATER LIFT STNS(INCL POWER)	\$30,950
WSTWATER LIFT STNS(MTCE & REPRS)	<u>\$22,000</u>
	\$52,950
TREATMENT PLANT	
WSTWATER TREATMENT & PLANT-MTCE	\$15,320
WSTWATER TREATMENT PLANT-POWER	\$49,500
WSTWATER TRTMNT PLNT-WTR/INS	\$29,000
WATER TESTING	\$6,000
CHEMICALS & ADDITIVES	\$4,000
STORAGE BUILDING-POWER	<u>\$500</u>
	\$104,320
MTC OF LINES	
WASTEWATER COND ASSMENT(CCTV)	\$0
MTCE OF LINES - PARTS	\$3,000
MTCE OF LINES - LABOUR	<u>\$15,000</u>
	\$18,000

**Town of Shelburne
2021-22 OPERATING BUDGET**

WASTE COLLECTION	
SOLID WASTE	
WASTE STATION LABOUR(Morvan Rd)	\$0
WASTE STATION -BUILDING/SUPPLIES	\$0
GARBAGE BINS/DOG WASTE STATIONS	\$500
	<u>\$500</u>
COMPOST	
COMPOST BINS-GREEN CARTS	\$2,100
	<u>\$2,100</u>
SHARED SERVICES	
SHARED SERVICES-GARBAGE COLLECTION	\$263,830
	<u>\$263,830</u>
DEBT CHARGES	
OTH DEBT CHARGES-LATE FEES	\$0
DEBENTURE INTEREST	\$27,478
	<u>\$27,478</u>
COMMUNITY/ECONOMIC DEVELOPMENT	
PUBLIC HEALTH/WELFARE SERVICES	
MDS - MPAL PROGRAM	\$10,000
MEDICAL CENTRE	\$25,000
	<u>\$35,000</u>
PLANNING & INSPECTION	
LUB/SEP-REWRITE	\$0
SHARED SERVICES - DEVELOPMENT OFF	\$3,000
OTH PROFESSIONAL SERV(ENG,PLNG,ETC)	\$10,000
GIS SERVICES-WGS & BENEFITS	\$0
GIS SERVICES-SOFTWARE,LICENSES,ETC	\$0
	<u>\$13,000</u>
CED ADMINISTRATION	
CED MANAGER	\$0
ECONOMIC DEV(REN)	\$0
	<u>\$0</u>
TOURISM & EVENTS	
TOUR. & MARKETING	
TOUR & MARKETING CO-ORD -EXP	\$0
TOUR. & MARKETING OFFICE OPERATION	\$0
MARKETNG & PROMO	\$5,000
TOUR & MARKETING- WEB TOOLS	\$4,000
PROMO AUDIO/VIDEO DEVELOPMENT	\$0
CHRISTMAS DECORATIONS	\$0
SHELburne CELEBRATES CHRISTMAS	\$0
FOUNDERS DAYS	\$10,000
EVENTS- SPONSORSHIP	\$0
EVENTS CO-ORD(WGS/BNFTS/EXP)	\$0
VIC - MAINTENANCE	\$1,000
VIC - INSURANCE	\$325
VIC - OPERATIONS	\$22,755
GUILD HALL - PROGRAMMING	\$1,500
PUBLIC ART Mtc	\$0
SOUTH SHORE TOURISM TEAM	\$350
	<u>\$44,930</u>
FACILITIES MANAGEMENT	
BLDGS & FACILITIES	
GOC BUILDING	\$90,300
COMM CTR-OPER,MTC & REPAIR	\$35,000
COMM CTR-JAN,WTR,INS	\$23,850
LITTLE PEOPLES-DAY CARE	\$3,000
KING ST CTR.(OPER,MTC,REPRS)	\$26,000
KING ST CTR.(WTR & INS)	\$5,250
HERITAGE HALL (OPER,MTC,RPR)	\$1,000
HERITAGE HALL (INS)	\$1,300
COX SHIPYARD COMPLEX	\$14,700
13 GEORGE	\$6,500
MACKAY MEM LIBRARY-OPER EXP	\$7,800
LIBRARY JANITORS WAGES	\$8,178
GUILD HALL-MTC & OPERATIONS	\$2,100
DOCK ST- PUBLIC WASHROOMS	\$5,300
TCA-FACILITY IMPROVEMENTS	\$45,000
	<u>\$275,278</u>
DEBT CHARGES	
DEBENTURE INTEREST (CED)	\$231
DEBENTURE INTEREST (FACILITIES)	\$11,205
	<u>\$11,436</u>

**Town of Shelburne
2021-22 OPERATING BUDGET**

FISCAL SERVICES	
FINANCING/DEBT CHARGES	
DEBENTURE PRINCIPAL	\$167,811
	<u>\$167,811</u>
UNCOLLECTIBLES	
UNCOLLECTABLE TAXES	\$15,000
DEFICIT - PREVIOUS YEARS	\$0
	<u>\$15,000</u>
RESERVE TRANSFERS	
CAPITAL RESERVE	\$90,487
OPERATING RESERVE	\$53,262
	<u>\$143,749</u>
APPROPRIATIONS-RED TX REV	
REG SCHOOL BRD	\$287,860
REG LIBRARY	\$13,400
DEPT. OF JUSTICE (PROS. FEES)	\$5,000
PROT SERV-CORRECTIONS	\$21,500
DEF. REG HOUSNG AUTH	\$70,000
	<u>\$397,760</u>
TAXATION EXEMPTIONS	
LOW INCOME TAX EXEMPTION	\$15,000
TAX EXEMPTIONS	\$43,269
CDDIP(COMM DEV DIST IMP PRGRM)	\$6,545
	<u>\$64,814</u>
	\$3,842,666