

Town of Shelburne Hospitality Expense Reporting Form

QUARTERLY HOSPITALITY EXPENSES
 October to December, 2021

Date Expenses Incurred	Purpose of Expense	Location	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
October 18, 2021	Lunch-Re:Movie	Shelburne	316.00				316.00
							-
							-
							-
							-
			316.00	-	-	-	316.00

Notes:
 Hospitality includes expenses incurred while hosting individuals from outside of a municipality for conducting business activities which would include receptions, ceremonies, conferences , or other group events.

Total Claim: 316.00