

## Town of Shelburne Hospitality Expense Reporting Form

QUARTERLY HOSPITALITY EXPENSES  
 January to March,  
 2023

Date Expenses Incurred	Purpose of Expense	Location	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
01/11/2023	Municipal Modernization Session(Refreshments)	Council Chambers, 168 Water St	50.59			-	50.59
11/07/2022 overlooked last Qtr	Lunch for Gloucester Delegation - Re Pick up of Tree	Scotia Lunch, Shelburne	73.17				73.17
			123.76	-	-	-	123.76

Notes:  
 Hospitality includes expenses incurred while hosting individuals from outside of a municipality for conducting business activities which would include receptions, ceremonies, conferences , or other group events.

Total Claim: 123.76