

Town of Shelburne, Nova Scotia
OPERATING BUDGET (draft as of 1 May 2023)

23-24 BUDGET

REVENUE

GENERAL OPERATING REVENUES

TAXES

ASSESSABLE PROPERTY

RESIDENTIAL	\$1,816,172
COMMERCIAL	\$781,160
RESOURCE	\$29,933
FOREST PROP TAX(LESS 50,000AC)	\$23
	<u>\$2,627,288</u>

BUSINESS PROPERTY

BELL ALIANT	\$10,533
	<u>\$10,533</u>

OTHER TAXES

DEED TRANSFER TAX	\$115,000
	<u>\$115,000</u>

Total Taxes \$2,752,821

GRANTS IN LIEU OF TAXES

GRANTS IN LIEU - FEDERAL	\$8,480
	<u>\$8,480</u>

PROVINCIAL GOVERNMENT

GRANTS IN LIEU - PROVINCIAL	\$2,830
FIRE PROTECTION	\$460
	<u>\$3,290</u>

Total Grants \$11,770

SALE OF SERVICES

PROTECTIVE SERVICES

FIRE PROTECTION - MDS	\$87,999
	<u>\$87,999</u>

ENVIRONMENTAL HEALTH SERVICES

WASTEWATER CHARGE	\$335,303
SOLID WASTE CHARGE	\$290,722
WASTEWATER CONNECTIONS	\$2,500
	<u>\$628,525</u>

Total Sales of Service \$716,524

OTHER REVENUE FROM OWN SOURCES

LICENSES & PERMITS

VENDOR PERMITS	\$200
ZONING/COMFORT LETTERS	\$100
DEVELOPMENT PERMITS	\$1,000
	<u>\$1,300</u>

FINES

TRAFFIC VIOLATIONS-COURT FINES	\$5,000
TRAFFIC VIOLATION -PARKING	\$500
	<u>\$5,500</u>

RENTALS

PROPERTIES	\$130
13 GEORGE ST	\$7,901
GOC BUILDING	\$67,949
KING STREET CENTRE	\$12,600
GUILD HALL	\$150
	<u>\$88,730</u>

FIRE STN./COMM CTR. (RENTAL)

AUDITORIUM	\$1,000
	<u>\$1,000</u>

RETURN ON INVESTMENT

BANK INTEREST ON CURRENT ACCT	\$22,000
	<u>\$22,000</u>

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PENALTIES & INTEREST ON TAXES	
INTEREST	\$40,000
	\$40,000
MISCELLANEOUS	
OTHER REVENUE	\$115,838
	\$115,838
<i>Total Other Revenue</i>	\$274,368
UNCONDITIONAL TRANS FRM GOVTS	
PROVINCIAL GOVERNMENT	
CAPACITY GRANT	\$359,645
HST OFFSET	\$12,500
PROV FUEL TAX REFUND	\$1,600
	\$373,745
<i>Total Unconditional Transfers from Governments</i>	\$373,745
COND. TRANS. FR. FED & PROV GT	
FEDERAL GOVERNMENT	
JOB GRANTS	\$2,000
COVID SAFE RESTART GRANT	\$1,000
	\$3,000
PROVINCIAL GOVERNMENT	
EMO (CIVIC ADDRESSING)	\$1,000
	\$1,000
COND. TRNSFRS-OTH LOCAL GOVTS	
MDS -FUNDING	\$8,500
TOL - TOURISM & EVENTS	
	\$8,500
<i>Total Conditional Transfers from Governments</i>	\$12,500
OTHER TRANSFERS	
TRANS FROM OTHER FUNDS (OWN RESERVE)	\$213,209
	\$213,209
TOTAL REVENUE	\$4,354,937

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EXPENSES

23-24 BUDGET

GENERAL OPERATING EXPENSES

GENERAL GOVERNMENT SERVICES

LEGISLATIVE

MAYOR

STIPEND	\$22,511
CPP/MEDICAL	\$0
TRAVEL & EXPENSES	\$1,000
	\$23,511

COUNCIL

STIPEND	\$56,277
CPP/MEDICAL	\$6,965
TRAVEL & EXPENSES	\$1,500
	\$64,742

COMMITTEE EXPENSE

COUNCIL INITIATIVE EXPENSE	\$1,000
OTHER COMMITTEE EXPENSE	\$1,000
	\$2,000

OTHER LEGISLATIVE

ELECTIONS, PLEBISCITES	\$0
NSFM DUES	\$2,407
	\$2,407

LEGISLATIVE TOTAL

\$92,660

ADMINISTRATION & FINANCE

CAO

CAO	\$88,513
CAO EXPENSES	\$4,000
EXECUTIVE CO-ORD	\$43,534
	\$136,047

ADMINISTRATION

HR MNGR/ADMIN	\$57,785
OFFICE STAFF - CASUAL	\$0
CSR/ADMIN	\$33,119
RECORDS MANAGEMENT/AM	\$0
	\$90,904

FINANCE

FINANCE MANAGER	\$61,953
FINANCE OFFICER/ACCTS PAYABLE	\$46,101
	\$108,054

BENEFITS

EMPLOYER EI, CPP	\$24,068
EMPLOYER TOWN PENSION	\$26,500
EMPLOYER HEALTH PLAN	\$15,512
WORKERS COMPENSATION	\$10,462
SICK LEAVE EXPENSE	\$2,000
VACATION PAY EXPENSE	\$2,000
	\$80,542

TRAINING

STAFF EXPENSES	\$500
STAFF TRAINING	\$2,000
	\$2,500

TOWN HALL EXPENSE

MAINTENANCE & REPAIRS	\$2,500
LIGHT & FUEL	\$19,140
WATER & INSURANCE	\$5,850
JANITORIAL WAGES	\$7,000
	\$34,490

GENERAL GOV'T SERVICES

ASSESSMENT CST RECOVERY	\$25,947
GRANTS TO ORGANIZATIONS	\$122,295
	\$148,242

ADMINISTRATION EXPENSE

LEGAL SERVICES	\$10,000
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Town of Shelburne, Nova Scotia

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AUDIT SERVICES	\$22,260
IT-SOFTWARE LICENSES/SUPPORT/SECURITY	\$22,500
OFFICE SUPPLIES	\$11,000
TELEPHONE/INTERNET	\$8,200
ADVERTISING	\$8,000
OFFICE EQUIPMENT	\$8,000
	\$89,960
OTHER ADMINISTRATION EXPENSE	
LIABILITY/CRIME/RNTL/ COMP DATA INSURANCE	\$68,205
OTHER GENERAL ADMIN SERVICES	\$14,000
OTHER GENERAL GOVERNMENT SERV	
MERCHANDISE	\$0
ASSET MANAGEMENT INITIATIVES	\$0
ACCESSABILITY PLANNING(CO-ORD)	\$16,619
	\$98,824
Total Administration and Finance	\$789,563
DEBT CHARGES	
INTEREST ON LTD	
DEBENTURE INTEREST	\$2,506
TERM LOAN INTEREST(O/D)	\$0
OTH DEBT CHRGS-BNK S/C,ETC	\$8,500
DEBT CHARGES TOTAL	\$11,006
Total General Government Services	\$893,229
PROTECTIVE SERVICES	
POLICE PROTECTION	
CRIME INV,PREV & PROT SVS RCMP	\$0
DEPT. OF JUSTICE (RCMP SERV.)	\$780,793
EMPLOYER(EI/CPP)	\$0
WORKERS COMPENSATION	\$0
	\$780,793
OTHER PROTECTIVE SERVICES	
EMERGENCY MEASURES	\$6,704
	\$6,704
BY-LAW ENFORCEMENT	
OTHER-BY-LAW ENFORCEMENT OFFIC	\$27,599
EMPLR (EI/CPP)	\$2,064
EMPRL(PENSION)	\$1,932
EMPLR(MEDICAL)	\$0
EMPLR (W/C)	\$925
OTHER-BY LAW OFFICER EXP	\$4,400
	\$36,920
FIRE PROTECTION	
ADM - WORKER'S COMPENSATION	\$4,000
FIRE (VOL FORCE ALLOWANCE)	\$5,300
OCCUPATINAL HEALTH & SAFETY	\$0
SVFD-BUNKER GEAR,SBCA, ETC	\$25,000
FIRE ALARM SYSTEMS-DISPATCH	\$2,503
WATER SUPPLY AND HYDRANTS	\$83,565
WATER SUPP & HYDTS-FIRE WELLS	\$0
TRAINING	\$15,000
OTHER - SUPPLIES,MEALS,ETC	\$200
FIRE STATION AND BUILDINGS	\$36,050
FIRE STN- WATER, INS	\$17,555
MAINTENANCE OF EQUIPMENT	\$6,000
MAINTENANCE OF TRUCKS	\$28,000
MTC/INS OF BOATS	\$2,000
MTC/INS OF ATV	\$1,000
MTC/INS OF LAFRANCE	\$810
COMMUNICATION EQUIP-TRK RADIO	\$3,000
TRUCK & EQUIPMENT INSURANCE	\$15,550
	\$245,533
SHARED SERVICES	
FIRE INSPECTION	\$12,049
BLDG INSP-SHARED SERVICES	\$13,491
	\$25,540

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DEBT CHARGES

OTH DEBT CHRGS-LATE FEES,ETC	\$0
DEBENTURE INTEREST	\$2,453
	\$2,453

Total Protective Services **\$1,097,943**

PUBLIC WORKS

OPERATIONS

WAGES & BENEFITS

WORKER'S COMPENSATION	\$7,650
EMPLOYER(EI/ CPP)	\$17,636
EMPLOYER(PENSION)	\$9,389
EMPLOYER(MEDICAL)	\$10,533
LABOUR	\$211,250
TRAINING	\$3,000
	\$259,458

OTHER

SURVEYING	\$6,000
MEMBERSHIPS	\$375
CELL PHONES - PUBLIC WORKS	\$1,900
OTHER-OFF.SUPP,PSTG,ADS,ETC	\$250
	\$8,525

Total PW Operations **\$267,983**

GENERAL EQUIPMENT

FUELS	\$15,000
INSURANCE-TRUCKS,LDR,ETC	\$9,295
COMMERCIAL CARRIER FEE	\$66
SUPPLIES, SMALL TOOLS	\$5,000
	\$29,361

EQUIPMENT MTC

MAINTENANCE OF LOADER	\$3,000
MAINTENANCE OF BACKHOE	\$2,500
MTC- '15 KIOTI TRACTOR	\$500
MTCE 3 TON-2011	\$5,000
'99 5 TON WHITE TRUCK	\$6,000
2011 1/2 TON TRUCK (BLUE)	\$1,500
MTC-1 TN TRK-DODGE'09	\$2,500
MTC 1/2 TN'09 FORD SILVER	\$0
MTC 1/2 TN TRUCK (NEW-USED)	\$500
MTC 1/2 TN'03 CHV/BRGNDY	\$0
MTC OF '04 SKIDSTEER	\$1,500
MAINTENANCE OF SMALL EQUIP	\$2,000
TCA - NEW USED 1/2 TON TRUCK	\$35,000
MTCE SNW REMVL EQUIP	\$5,000
	\$65,000

Total PW Equipment **\$94,361**

BUILDINGS

P/W BUILDING & YARD	\$10,575
P/W BLDG - WATER/INSURANCE	\$2,570
SALT & SAND STORAGE BUILDING	\$2,018
	\$15,163

ROADS AND STREETS

TREE MTC	\$5,000
SNOW & ICE REMOVAL-inc LABOUR	\$20,000
STORM SEWERS(inc LBR)	\$5,500
STORM WATER MANGMNT(CULVERTS)	\$2,500
COLD PATCH	\$5,000
SALT/SAND	\$25,000
GRAVEL	\$2,000
STREET LIGHTING	\$19,020
	\$84,020

OTHER ROADS & STREETS

ROAD ALLOWANCES-PATCHING	\$10,000
GRADING STREETS & RDS	\$1,000

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SIDEWALK REPAIRS	\$2,000
STREET SIGNS	\$1,000
TRAFFIC LANE MARKING	\$14,000
OTHER - ROADS & STREETS	\$4,000
DOCK STREET FLOWERS	\$6,000
	\$38,000
PARKS & FACILITIES	
RECREATION COMPLEX	\$3,500
COMPLEX LIGHTS	\$0
GEORGE/PARR STREET PLAYGROUND	\$500
GENERAL PARK EXPENSE	\$4,500
GRAHAM'S SPLASH PARK	\$18,025
TRAILS	\$1,000
	\$27,525
DEBT CHARGES	
OTH DEBT CHRGS-LATE FEES	\$0
DEBENTURE INTEREST	\$5,278
	\$5,278
Total Transportation Services	\$532,330
WASTEWATER & SOLID WASTE	
WASTEWATER	
WAGES & BENEFITS	
ADMINISTRATION (W/C)	\$1,660
WASTEWATER PLANT OPERATOR	\$52,546
WASTEWATER PLANT ASSISTANT(50%)	\$30,000
ODRC-OVERALL DIRECT RESPONSIBLE CH	\$5,200
WASTEWATER PLNT OPER-EXPENSES	\$1,150
PROF DEV(COURSES)	\$2,000
EMPLOYER(EI/ CPP)	\$3,870
EMPLOYER(PENSION)	\$3,468
EMPLOYER(MEDICAL)	\$2,905
	\$102,799
OTHER WASTEWATER	
STORMWATER INFILTRATION STUDY	\$0
OFF SUPP, PSTG, ETC	\$250
	\$250
VEHICLE EXPENSE	
TRUCK & TRLR EXPENSE	\$3,700
TRUCK & TRLR INS	\$720
	\$4,420
LIFT STATIONS	
WASTEWATER LIFT STNS-POWER	\$28,350
WSTWATER LIFT STNS(MTCE & REPRS)	\$23,650
	\$52,000
TREATMENT PLANT	
WSTWATER TREATMENT & PLANT-MTCE	\$43,500
WSTWATER TREATMENT PLANT-POWER	\$51,000
WSTWATER TRTMNT PLNT-WTR/INS	\$36,000
WATER TESTING	\$9,000
CHEMICALS & ADDITIVES	\$3,700
STORAGE BUILDING- INC POWER	\$3,600
	\$146,800
MTC OF LINES	
MTCE OF LINES - PARTS	\$2,000
MTCE OF LINES - LABOUR	\$10,000
	\$12,000
Total Wastewater	\$318,269
WASTE COLLECTION	
SOLID WASTE	
WASTE STATION -BUILDING/SUPPLIES	
GARBAGE BINS/DOG WASTE STATIONS	\$300
	\$300

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COMPOST	
COMPOST BINS-GREEN CARTS	\$0
	<u>\$0</u>
SHARED SERVICES	
SHARED SERV-GARBAGE & REG QUEENS	\$297,155
	<u>\$297,155</u>
DEBT CHARGES	
OTH DEBT CHARGES-LATE FEES	\$0
DEBENTURE INTEREST	\$25,234
	<u>\$25,234</u>
<i>Total Wastewater & Solid Waste</i>	<u>\$640,958</u>
COMMUNITY/ECONOMIC DEVELOPMENT	
PUBLIC HEALTH/WELFARE SERVICES	
MDS - MPAL PROGRAM	\$10,000
MEDICAL CENTRE	\$0
	<u>\$10,000</u>
PLANNING & INSPECTION	
LUB/MPS-REWRITE	\$4,000
SHARED SERVICES - DEVELOPMENT OFF	\$500
OTH PROFESSIONAL SERV(ENG,PLNG,ETC)	\$5,000
REGIONAL PLANNING	\$21,100
	<u>\$30,600</u>
ECONOMIC DEVELOPMENT	
ALTERNATE RESOURCE ENERGY AUTH	\$22,000
	<u>\$22,000</u>
TOURISM & EVENTS	
TOUR. & MARKETING	
MARKETNG & PROMO(MDS)	\$5,000
TOUR & MARKETING- EVENT SIGNS	\$3,775
CHRISTMAS DECORATIONS	\$0
MIRACLE ON DOCK STREET	\$0
DOCK STREET DAYS	\$0
EVENTS- SPONSORSHIP	\$0
VIC - MAINTENANCE	\$1,000
VIC - INSURANCE	\$425
VIC - OPERATIONS	\$14,250
GUILD HALL - PROGRAMMING	\$3,500
PUBLIC ART Mtc	\$0
SOUTH SHORE TOURISM TEAM	\$1,050
	<u>\$29,000</u>
<i>Total Community and Economic Development</i>	<u>\$91,600</u>
FACILITIES MANAGEMENT	
BLDGS & FACILITIES	
MOWATT BUILDING	\$57,100
COMM CTR-OPER,MTC & REPAIR	\$36,268
COMM CTR-JAN,WTR,INS	\$22,890
LITTLE PEOPLES-DAY CARE	\$0
KING ST CTR.(OPER,MTC,REPRS)	\$16,000
KING ST CTR.(WTR & INS)	\$6,560
HERITAGE HALL (OPER,MTC,RPR)	\$320
HERITAGE HALL (INS)	\$1,630
COX SHIPYARD COMPLEX	\$8,365
13 GEORGE	\$6,550
MACKAY MEM LIBRARY-OPER EXP	\$10,900
LIBRARY JANITORS WAGES	\$8,200
GUILD HALL-MTC & OPERATIONS	\$3,945
DOCK ST- PUBLIC WASHROOMS	\$5,600
TCA-FACILITY IMPROVEMENTS	\$93,662
	<u>\$277,990</u>
DEBT CHARGES	
DEBENTURE INTEREST (CED)	\$167
DEBENTURE INTEREST (REC & CULTURAL)	\$9,408
	<u>\$9,575</u>

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23-24 BUDGET

<i>Total Facilities Management</i>	\$287,565
FISCAL SERVICES	
FINANCING/DEBT CHARGES	
DEBENTURE PRINCIPAL	\$166,844
	\$166,844
UNCOLLECTIBLES	
UNCOLLECTABLE TAXES	\$5,000
DEFICIT - PREVIOUS YEARS	
	\$5,000
RESERVE TRANSFERS	
CAPITAL RESERVE	\$133,777
OPERATING RESERVE	\$0
	\$133,777
APPROPRIATIONS-RED TX REV	
REG SCHOOL BRD	\$306,258
REG LIBRARY	\$13,400
DEPT. OF JUSTICE (PROS. FEES)	\$4,000
PROT SERV-CORRECTIONS	\$21,400
DEF. REG HOUSNG AUTH	\$100,000
	\$445,058
TAXATION EXEMPTIONS	
LOW INCOME TAX EXEMPTION	\$15,000
TAX EXEMPTIONS	\$40,507
CDDIP(COMM DEV DIST IMP PRGRM)	\$5,126
	\$60,633
<i>Total Fiscal Services</i>	\$811,312
TOTAL EXPENSE	\$4,354,937

\$0

TOTAL REVENUE	\$4,354,937
LESS TOTAL EXPENSE	\$4,354,937
PROFIT/(DEFICIT)	\$0